



# **FACULTY OF ART AND DESIGN**

## **J. E. PURKYNĚ UNIVERSITY IN ÚSTÍ NAD LABEM**

In the academic year **2022/2023**, Faculty of Art and Design of J. E. Purkyně University in Ústí nad Labem in Czech Republic is opening a

### **Master's Degree Course**

### **FINE ART in English language**

# **I. ENTRANCE EXAMINATION REQUIREMENTS:**

The FAD examining board will assess the documents you have sent – it is not necessary to participate personally.

**1. Filled-in application form;** *sent in electronic format via e-mail*

**2. Curriculum vitae;** *sent in electronic format via e-mail*

**3. Personal statement / Motivation letter**

*(Please briefly state why you have chosen this programme. Please give any additional information in support of your application, which may include details of your art and career aspirations.); sent in electronic format via e-mail*

**4. Two references from referees,** *including actual contacts; sent in electronic format via e-mail*

**5. Portfolio**

*(at least 20 examples of your works of art related to the studio profile or work experience, with title, year of creation and brief description); sent in electronic format via e-mail*

**6. Optionally – your own website address; Instagram, Twitter or Facebook accounts**

**7. Documents proving student's completion of Bachelor's or Master's studies**

*a. office copy of Bachelor's or Master's Diploma*

*b. authorized translation of Bachelor's or Master's Diploma in Czech*

*c. list of all subjects (courses) the student has completed confirmed by the university (college) where the student completed them*

*d. authorized translation of the above-mentioned list of completed subjects (courses)*

*e. document proving that the university (college) the applicant has graduated from has accredited study programmes*

***Applicants who will finish their bachelor's studies in the academic year 2021/2022 will submit the following documents:***

*a. list of all subjects (courses) the student has completed confirmed by the university (college) where the student completed them*

*b. authorized translation of the above-mentioned list of completed subjects (courses)*

*c. document proving that the university (college) the applicant is going to graduate from has accredited study programmes*

*d. notification of the term the applicant will obtain the Bachelor's or Master's Diploma from the university (college)*

## **II. TERM AND FORM OF ELECTRONIC DOCUMENTS DELIVERY**

The rest of documents has to be sent via Dropbox or We Transfer (in folder "FINE ART application" on following e-mail: [monika.matouskova@ujep.cz](mailto:monika.matouskova@ujep.cz)) by 29 April 2022.

Due to the fact that all applicants will send their applications at the same period, FAD asks to be aware of big datas cummulations. The applicants are asked to be so kind and follow the limits of their personal folder size; it should not be bigger than 30 MB in total; in a case of videoart or reccords of performances, links to online presentations are required.

## **III. TERM AND FORM OF PAPERS DELIVERY**

All documents proving student's completion of Bachelor's or Master's studies are to be sent by post at the following address:

Faculty of Art and Design  
J. E. Purkyně University  
Mgr. Monika Matoušková, Administrator  
Pasteurova 1500/9  
400 96 Ústí nad Labem  
Czech Republic

(marked as "FINE ART application" on the envelope)  
by 29 April 2022 (date of posting is decisive).

## **IV. TERM AND FORM OF THE ENTRANCE EXAMINATION**

The entrance examination will take place on 31 May 2022.

The FAD examining board will assess the documents you have sent – it is not necessary to participate personally.

## **V. TERM AND FORM OF RESULTS NOTIFICATION**

The Dean of FAD will decide about your entrance pursuant to recommendation of the FAD examining board. You will be notified of the result in writing by 24 June 2022 at the latest. The decision will be as well published on the FAD website by 17 June 2022 at the latest. You can appeal against the decision.

**For further information see: [www.fud.ujep.cz/en](http://www.fud.ujep.cz/en)**

Conditions of the FAD JEPU admission procedure for the academic year 2022/2023 have been approved by the FAD JEPU Academic Senate on 11 May 2021.