

**STUDY AND EXAMINATION CODE FOR STUDIES  
IN DOCTORAL PROGRAMMES OF STUDY  
OF FACULTY OF ART AND DESIGN  
AT JAN EVANGELISTA PURKYNĚ UNIVERSITY IN ÚSTÍ NAD LABEM**

**Article 1**

**Introductory Provisions:**

1. This Study and Examination Code applies to study in doctoral programmes of study conducted by the Faculty of Art and Design at Jan Evangelista Purkyně University in Ústí nad Labem (hereinafter referred to as "the Faculty"), based on the accreditation of programme of study or on the authorization to carry out a programme of study resulting from institutional accreditation.
2. This Study and Examination Code applies to students and employees of the Faculty, as well as to other persons covered by the provisions of the Code.
3. The Dean may delegate his/her power to decide on matters in accordance with this Study and Examination Code in writing to the respective Vice-Dean. The exception to this provision is the decisions on the admission, interruption and termination of study for which, pursuant to Act No. 111/1998 Coll., on Higher Education Institutions, and on the amendment and supplement to some other acts (the Higher Education Act), as amended ("the Act"), there is a reservation for the Dean.
4. If students, as well as other persons in terms of section 2, apply for the Dean's decision on a matter in accordance with this Study and Examination Code, they are obliged to do so in writing through the Study Department of the Faculty.
5. Cooperation of other higher education institutions and other legal entities based in the Czech Republic engaged in educational and creative activities (hereinafter referred to as "the institutions") in carrying out doctoral programmes of study shall be defined in accordance with accreditation or authorization to undertake the doctoral programme of study by means of mutual agreements.

**Article 2**

**Doctoral programme of study**

1. Part of the doctoral programme of study is requirements in accordance with Section 44 (2) of the Act.
2. The form of study indicates whether it is:
  - a) full-time study involving the presence of the student in the teaching facilities of Jan Evangelista Purkyně University in Ústí nad Labem (hereinafter referred to as "JEPU") or cooperating institutions (allowing for regular attendance at lectures, seminars and other educational activities);
  - b) distance learning study, in which mainly independent student's preparation (without regular participation in educational activities) is assumed;
  - c) or combined study, which combines principles of full-time and distance study.
3. For each doctoral programme of study, the standard length of study (Section 44 (2) of the Act) and the maximum period of study are stipulated. The standard period of study in the doctoral programme of study is at least three and not more than four years. The maximum period of study to meet all the requirements arising from the programme of study, including passing the state doctoral examination and the public defense of the dissertation, is seven years.
4. The basic unit of the doctoral programme of study is study subjects (hereinafter referred to as "the subject"), which can be combined into modules. According to their status, the doctoral programme of study distinguishes subjects to
  - a) compulsory subjects, which have to be completed to graduate in the relevant doctoral programme of study;
  - b) elective subjects that are part of a module, from which a required minimum number of subjects has to be completed to graduate in the relevant doctoral programme of study, or to obtain a specified minimum number of credits;

c) selective subjects that include other subjects of the relevant doctoral programme of study.

The doctoral programme of study distinguishes statuses of modules in a similar manner.

5. The time and content sequence of subjects and their modules for each student is defined by their individual study plan.
6. In accordance with accreditation or authorization to carry out a doctoral programme of study, the fulfillment of an individual study plan may be determined by a credit system based on the principles of the European Credit Transfer and Accumulation System (ECTS). In such a case, the recommended yearly study plan is rated by 60 credits and the number of credits assigned to each subject reflects the average level of academic load required for successful graduation in accordance with the ECTS principles.

### **Article 3 Subject-area Board**

1. For each doctoral programme of study being conducted, a Subject-area Board is established to monitor and evaluate the study in this programme.
2. The chairperson of the Subject-area Board is the guarantor of the doctoral programme of study. The chairperson's appointment and withdrawal by the Dean, as well as their powers, competence and responsibility, are determined by Article 18 of the JEPU Statute and within its limits, also by this Study and Examination Code.
3. Upon a proposal of the guarantor of the programme of study and the Artistic Board opinion, members of the Subject-area Board are appointed by the Dean for a five-year term.
4. The appointment of a member of the Subject-area Board ceases:
  - a) when the term the member was appointed for expires;
  - b) on the date of delivery of a written notice notifying the Dean about the member's resignation;
  - c) on the day the member is withdrawn from their position by the Dean, upon a prior opinion of the guarantor of the programme of study and the Artistic Board of the Faculty, in case of a doctoral programme of study being conducted in cooperation with another institution, in accordance with an agreement concluded;
  - d) on the date of expiry of the accreditation of the doctoral programme of study or of the entitlement to undertake the doctoral programme of study.
5. In particular, the Subject-area Board:
  - a) prepares the admission procedure for study;
  - b) proposes to the Dean the composition of the admission boards;
  - c) proposes supervisors to the Dean;
  - d) defines requirements on the individual study plans, dissertation, state doctoral exams and public defence of dissertations;
  - e) following the supervisor's proposal, approves the individual study plan of students and its changes;
  - f) following the supervisor's proposal, approves the theme of the student's dissertation;
  - g) in cooperation with the supervisor, defines the framework for the content of the student's doctoral exam;
  - h) proposes to the Dean the composition of the Board of Examiners for state doctoral exams and Board of Examiners for public defence of dissertations (hereinafter "the Board the Defence");
  - i) proposes to the Dean reviewers of the student's dissertation;
  - j) discusses the yearly assessment of the student's study submitted by the supervisor;
  - k) proposes to the Dean students to be acknowledged an extraordinary scholarship;
  - l) in case the student fails to fulfil their individual study plan with no serious reasons, proposes to the Dean to start proceedings to terminate the student's study pursuant to Section 56 (1b) of the Act.
6. The Subject-area Board in its activities adheres to a valid accreditation or authorization to undertake a doctoral programme of study, this Study and Examination Code, and further to:

- a) in case of activity within section 5(c) the Dean's Directive governing requirements for guidance of dissertations;
  - b) in case of activity within section 5k Scholarship Code of JEPU.
7. For each supervisor being proposed for the first time, the Subject-area Board evaluates documentation of their creative and educational activities.

**Article 4**  
**Admission to study**

1. Admission procedure for study in a doctoral programme of study are governed by Section 50 of the Act.
2. The basic conditions for admission to study in a doctoral programme of study are defined by Sections 48 and 49 of the Act and within their framework, also by Articles 20 to 22 of the JEPU Statute.
3. The Subject-area Board approves the proposal of further conditions for admission to study in the doctoral programme of study, especially the form and the frame content of the entrance examination, the criteria for its evaluation, any requirements for the applicant's medical eligibility and the highest possible number of accepted applicants, before submitting the proposal to the Faculty Academic Senate.
4. The suggested content of the entrance examination usually includes an expert debate; based on an evidence of the applicant's creative work (especially diploma theses and publications), it allows to assess their qualifications for independent creative activity in the field, and their ability to communicate in at least one world language.

**Article 5**  
**Enrollment in the study**

1. By notification of the decision on admission to study, the applicant acquires the right to enroll in the study.
2. Enrollment in the study takes place on the dates set by the Faculty time schedule.
3. The applicant is obliged to appear in person on the set date of the enrollment. Before this date, and in exceptional cases no later than 5 days after this date, the applicant may apologize in writing; if the apology is found reasonable, the applicant shall be offered an alternative date of enrollment. Reasonability of the apology is decided by the Dean.
4. If the applicant fails to apply for an alternative term in writing within the given deadline, or if he/she does not appear on the specified alternative date, their right to enroll in the study shall cease. This provision shall not apply in case the applicant fails to appear on the alternative date for particularly serious reasons.
5. The applicant becomes a student on the date of enrollment in the study.

**Article 6**  
**Supervisor**

1. The supervisor is appointed by the Dean on a proposal of the Subject-area Board.
2. On a proposal of the supervisor, based on the yearly assessment of the student by the Subject-area Board, or based on the student's claim, the Subject-area Board can propose a change of the supervisor to the Dean.
3. In particular, the supervisor:
  - a) prepares a proposal of the student's individual study plan;
  - b) proposes advisors and the theme of the dissertation;
  - c) monitors the course of the student's studies and provides them with consultations;
  - d) annually assesses the fulfillment of the student's individual study plan and submits the resulting yearly assessment for discussion in the Subject-area Board;
  - e) cooperates with the Subject-area Board to define requirements for the student's state doctoral examination;
  - f) Completes the final evaluation of the student for the purpose of the public defence of the dissertation.

**Article 7**  
**Individual study plan of a student**

1. The course of study is governed by the student's individual study plan proposed by the supervisor and approved by the Subject-area Board upon discussing it with the student. The plan is binding for all parties involved.
2. The individual study plan must be prepared at the beginning of the study to enable the student to graduate within the standard study period. Depending on the student's progress in the study, it may be changed during the yearly assessments of the study. Changes in the study plan must be discussed and approved in a similar way as the initial study plan.
3. The individual study plan specifies for the student in particular:
  - a) the content focus of their independent educational and creative activity (considering the subject specialization and the topic of the dissertation);
  - b) subjects and their modules the student is required to complete;
  - c) the timing of the study determined in accordance with Section 2 and if the credit system is applied, also in accordance with Article 2, Section 6.
4. The subjects specified in the individual study plan according to Section 3b include namely:
  - a) Subjects with lectures (guided self-study with tutoring),
  - b) subjects related to the creative activity of the student, especially publication of creative results, conduct of a curatorship or creative project, creation of a prototype, study stays and internships at other sites, participation in conferences, seminars, summer schools etc.,
  - c) in the case of full-time study, subjects related to the pedagogical activities of the student.
5. The maximum extent of the student's pedagogical work for no salary according to Section 4c is 4 hours per week for up to four semesters of their study,
6. The student who studies in a doctoral programme of study performed in a foreign language according to Section 58 (4) of the Act has a right that teaching, review of performance in individual study subjects, evaluation of fulfillment of the individual study plan, the state doctoral exam, the public defence of the dissertation, as well as proceedings in study administration are held in the language the doctoral programme of study is conducted in.

#### **Article 8**

##### **Review of performance in study subjects**

1. Performance in study subjects specified in the individual study plan is reviewed by means of a credit or an examination.
2. In case of reviewing performance in study subjects by means of a credit, the following applies:
  - a) in the academic year, the student has a right to obtain a course credit only in subjects approved in their individual study plan for the respective year,
  - b) if the Subject-area Board decides so, the course credit can be obtained before the commission;
  - c) within the dates that are announced for the course credit, the student is entitled to one re-sit in one academic year, and during the entire course of study, two re-sits in total;
  - d) credit scores are assessed as credited - not credited,
  - e) if the student cannot attend the credit session for serious reasons, he/she is obliged to apologize to the teacher or the chairperson of the board within 5 days of the date of the credit. If the student fails to appear without excuse or if their excuse is found unjustified, they are classified as not credited. Justification of the excuse is decided by the teacher or the chairperson of the board,
  - f) the method of recording the awarded credits is determined by the Dean
3. In case of reviewing performance in study subjects by means of an examination, the following applies:
  - a) in the academic year, the student has a right to pass examinations only in subjects approved in their individual study plan for the respective year,
  - b) if the Subject-area Board decides so, the examination can be held before the commission,

- c) each examination is public for members of the JEPU Academic Community; for capacity reasons, public participation may be reasonably reduced,
  - d) dates of examinations are announced during the academic year; if they are announced for a period of holidays, conduct of the examination is subject to the student's consent,
  - e) within the dates that are announced for the examination, the student is entitled to have one re-sit in one academic year, and during the entire course of study, two re-sits in total;
  - f) examinations are assessed as passed - failed
  - g) if the student cannot attend the examination for serious reasons, he/she is obliged to apologize to the examiner or the chairperson of the board within 5 days of the date of the examination. If the student fails to appear without excuse or if their excuse is found unjustified, they are classified as if they failed. Justification of the excuse is decided by the examiner or the chairperson of the board,
  - h) the method of recording the results of examinations is determined by the Dean
4. In the doctoral programme of study using the credit system, the student obtains the credits assigned to individual subjects when they complete the subjects specified in the individual study plan.
5. If the student significantly disrupts the proper course of their credit or examination, they are classified as not credited and failed the exam respectively. Flagrant violation of the rules while taking the credit session or examination can be considered breach of discipline in terms of Section 64 of the Act.

#### **Article 9**

##### **Assessment of fulfilment of the individual study plan**

1. As a rule, the student reports to their training unit on their study, results of solving creative tasks, and preparation of their dissertation once a year.
2. Every year, within the deadline set by the Dean, the student will complete a written report on results of their activities; this is part of the supporting documentation used for the annual assessment of the student by the supervisor.
3. The supervisor's action in the annual assessment of the student is governed by Article 6 (3d).

#### **Article 10**

##### **State doctoral examination**

1. During the State Doctoral Examination ("SDE"), pursuant to Section 47 (4) of the Act, the student must demonstrate mastery of theories and acquisition of the required knowledge and skills from the subject-areas of study, including methodological bases of scientific work and creative procedures. Its subject matter is based mainly on the topic of the dissertation and the student's individual study plan.
2. The general content-area of the SDE is determined by the Subject-area Board in cooperation with the supervisor. SDE precedes the public defence of the dissertation.
3. Students can apply for the SDE after completing all compulsory subjects and modules set out in their individual study plan.
4. Part of the SDE is a discussion related to the topic of the doctoral thesis, based on the student's written report containing a critical overview of the state of the matter being solved in the Czech Republic and in the world, and of results of the student's work aimed at the dissertation goal. The written report is reviewed by one reviewer appointed by the chairperson of the Subject-area Board.
5. SDE is held before the Board of Examiners. The Board is permanent or is appointed "ad hoc". The chairperson and members of the Board of Examiners are appointed by the Dean on a proposal of the Subject-area Board, in accordance with Section 53 (2) and (3) of the Act. The Ministry of Education, Youth and Sports (hereinafter referred to as "MEYS") may appoint other members of the Board of Examiners from eminent experts in the field.
6. The student's supervisor is also a member of the Board of Examiners.
7. The Board of Examiners has a minimum of five members, i.e. it consists of the chairperson and at least four members. To hold the SDE, at least three of the five members of the Board, including the chairperson, must be present. In addition, at least one member of the Board of Examiners who is not from the JEPU must be present.

8. Meetings of the Board of Examiners are chaired by the chairperson. At a closed session, the Board of Examiners assesses the course of the SDE and decides by voting on classification.
9. The SDE is classified as passed - failed. To pass the SDE, majority of all present members of the Board of Examiners is required to vote for. If the student is classified as "failed" in the SDE, the reasons given to the student shall be stated in the protocol.
10. If the student does not appear at the SDE without excuse, or their excuse is not accepted, they are classified as failed the examination. The excuse is to be submitted within a week of the relevant SDE date to the Dean who makes the final decision whether the excuse is accepted or not.
11. The method of recording the results of SDE is determined by the Dean
12. The student may take their SDE at most twice; an extraordinary re-sit of SDE is not allowed. If the student does not pass their SDE even in the re-sit, the proceedings for termination of studies pursuant to Section 56 (1b) of the Act are commenced with the student. The procedure for deciding on this matter is governed by Section 68 of the Act.
13. Article 8, clause 5 applies to course of the SDE accordingly.

#### **Article 11 Dissertation**

1. Study in the doctoral programme of study is closed by completing a dissertation and defending it in public. Before the defence can take place, the student has to pass the SDE. The dissertation must bring an original solution to the given problem. Results of the dissertation or at least a part of them must be published or accepted for publication in the form of a separate publication, a paper in a scientific journal or a public exhibition project. The dissertation may be written in English.
2. The student presents the dissertation at the study department of the Faculty together with the application for public defence and the outline.
3. The outline of the dissertation contains in brief the basic ideas, methods, results and conclusions of the dissertation work. The outline may be written in English. The outline will be provided to all members of the Board for defence and to reviewers.
4. The outline must be sent to all members of the Board for defence committee and to reviewers no later than 15 days before the public defence is held. The outline must be sent to members of the Subject-area Board and to the related sites determined by the Subject-area Board no later than 30 days before the public defence is held.
5. The method of submitting, the scope, the form and the essentials of the dissertation thesis and its outline are stipulated by the Dean's directive.
6. The dissertation is provided to two reviewers to be assessed; they are eminent experts in the relevant field of science, they are not from JEPU, and at the same time, they are not employed by the same employer. The reviewers are proposed to the Dean by the Subject-area Board.
7. The supervisor or tutor of the student, or the persons who participated in completing the dissertation or its part as co-authors cannot be appointed a reviewer. Neither a person who is directly superior to the student can be appointed a reviewer. If the reviewer fails to complete their report on the dissertation within two months from the date of appointment at the latest, the Dean may appoint another reviewer. Reviewers' reports, as well as the final assessment of the student completed by the supervisor, must be sent to all members of the Board for defence and to the student no later than 15 days before the public defence.
8. The Subject-area Board proposes the Board for defence to the Dean. The Board for defence has at least five members. The supervisor is not a member of the Board. At least two members of it are not JEPU employees. Reviewers are always members of the Board. The chairperson of the Board for defence and its members are appointed by the Dean. To hold the public defence, at least three of the five members of the Board, including the chairperson, must be present.
9. In the public part of the defence, the student presents the basic outline of their work and the results achieved to the present people, hears the reviewers' reports and the final assessment completed by the supervisor and responds to them. Anyone present may participate in the discussion of the dissertation.
10. After completing the public part of the defence, the Board for defence takes a secret vote with the public excluded. The resulting classification is defended - not defended. To be defended successfully, the majority of the Board members present must vote for defence of the dissertation.

11. The result of the vote is announced by the chairperson of the Board for defence at the continuing public session. The result of the session and vote of the Board for defence is recorded and the record is signed by the chairperson and the present members of the Board for defence.
12. After the dissertation is successfully defended, the student is awarded the academic degree “doctor” (abbreviated to “Ph.D.” to be placed after a name).
13. In case of an unsuccessful defence of the dissertation, the student may repeat it after they have reworked the dissertation. It is only possible to repeat the public defence once, half a year from the date of the defence failure at the earliest, and within one year at the latest. An extraordinary re-sit of the public defence is not allowed. If the student does not defend their dissertation even in the re-sit, the proceedings for termination of studies pursuant to Section 56 (1b) of the Act are commenced with the student. The procedure for deciding on this matter is governed by Section 68 of the Act.
14. If it is found out that the dissertation violates the basic principles of ethics of individual work (namely intentional unauthorized use of another person’s work breaking legal regulations protecting intellectual property pursuant to Section 47c (2) of the Act, the work was completed by another person), the student will be subjected to disciplinary proceedings. Defence of such a work is not allowed.

### **Article 12**

#### **Publication of dissertations**

1. A dissertation submitted for defence in compliance with specific legal regulations<sup>1)</sup> is made accessible for public at least five working days before the defence is held, at the JEPU training unit where the defence of the dissertation is to take place. In case of artworks, these will be made accessible to the public in the place of their exhibition or other forms of presentation.
2. Dissertations where the defence has been conducted, including reviewers’ reports and records on the course and results of the defence, are published in a non-profit manner in the database of JEPU dissertations in compliance with specific legal regulations<sup>1)</sup>. If the dissertation has already been published in a different manner, it is not published again.
3. By submitting the dissertation, the author agrees their work will be published in accordance with the law, regardless of the result of the public defence; conditions of suspension of the publication is governed by Section 47b (4) of the Act.
4. Details of making dissertations accessible and publishing them, including reviewers’ reports and records on the course and results of the defence, and details of administration of their database are provided in the Rector’s directive.

### **Article 13**

#### **Interruption of studies**

1. The interruption of students’ studies is decided by the Dean at the request of the student under sections 2 and 3.
2. The student submits the application for interruption of studies in writing, always indicating the reason and period they intend to interrupt their studies for. When deciding on this application, the following applies:
  - a) If the student applies for an interruption of studies due to pregnancy, childbirth or parenthood for a period during which they would otherwise be on maternity or parental leave, or due to taking a child into foster care the period accordant with maternity or parental leave, the Dean will accord the application (Section 54 (2) of the Act). Student’s studies are to be interrupted for whole semesters extended by the time remaining until the end of the semester in which the application was submitted, if appropriate. The period of interruption of studies in accordance with the previous sentence is not included in the total period of interruption of studies. Studies can be interrupted repeatedly in this way.
  - b) In other cases, the Dean can interrupt the studies at the student's request, recommended by their supervisor, for a maximum of two times, for a period of whole semesters extended by the time remaining until the end of the semester in which the application was submitted, if appropriate. The total duration of the interruption of studies under the first sentence must not exceed the period of three years.

---

<sup>1)</sup> *Act 121/2000 Coll., on Copyright and Rights Related to Copyright and on Amendments to Certain Acts, as amended, Act 89/2012 Coll., the Civil Code, as amended.*

3. If the reasons for the interruption of studies cease, the Dean may, upon a written application of the person, whose studies were interrupted, terminate the interruption of studies even before the expiry of the stipulated period of interruption.
4. Studies cannot be interrupted retroactively. The student ceases to be a student of the JEPU as of the day of the interruption of studies, or when studying parallel programmes of study, as of the day they interrupt studies in the last one. The period of interruption of studies is not included in the standard or the maximum period of studies.
5. By expiration of the period of interruption, the person is entitled to be re-enrolled in the studies. The term of re-enrollment for studies is stipulated in the decision of the Dean on the interruption of studies (Section 68 (1c) of the Act). As of the date of re-enrollment, the person whose studies were interrupted becomes a student of the JEPU.
6. Provisions of Article 5, clauses 3 and 4 apply to re-enrollment for studies accordingly. The proceedings for termination of studies pursuant to Section 56 (1b) of the Act and Art. 15, Section 3a are commenced with the person whose right to be re-enrolled for studies has ceased. The decision on this matter is governed by Section 68 of the Act.
7. During the period of interruption of studies, the programme of study may be changed or cancelled. In the event of cessation of accreditation of the programme of study or in the event of cessation of authorization to conduct the programme of study, the JEPU is obliged to provide the student with the opportunity to continue in the same or similar programme of study at the JEPU, its faculties or another college.

#### **Article 14**

##### **Special provisions on the course of study**

1. If in relation to child care the student asks the Dean in writing to extend the deadlines for fulfilling the study obligations for the period during which they would otherwise have taken their maternity leave, provided that at that time the studies are not interrupted, the Dean will accord the application (Section 54a (1) of the Act). The period of time that would otherwise be taken by the maternity leave under the first sentence will not be included in the deadlines critical for assessment of the course of study according to Article 15 (3c) and fulfillment of the study schedule determined by Article 7 (3c).
2. Further modifications to the course of study are stipulated by Section 54a (2) of the Act.

#### **Article 15**

##### **Study termination**

1. The study is fully completed pursuant to Section 55 (1) of the Act by graduating in the appropriate programme of study. The day of study completion in the doctoral programme of study is the day when the public defence of the dissertation was completed as prescribed at the end of the study.
2. The study is further terminated by:
  - a) student's withdrawal from the study (Section 56 (1a) of the Act),
  - b) student's failure to meet the requirements of the programme of study according to this Study and Examination Code (Section 56 (1b) of the Act),
  - c) other manners according to Section 56 (1c-h) of the Act.
3. Failure to meet the requirements of the programme of study according to this Study and Examination Code is understood as:
  - a) failure to appear at re-enrollment in the study on the determined date pursuant to Article 13 (6) in case the person who interrupted their studies does not excuse in writing within five days of this date, or their excuse is not accepted, or on the alternative date pursuant to Article 13 (6) in case, that the alternative date was provided,
  - b) failure to fulfill the individual study plan, due to which the Subject-area Board proposes the Dean to start the proceedings for termination of the student's studies, pursuant to Article 3 (5l),
  - c) exceeding the maximum period of study pursuant to Article 2 (3),
  - d) failure to meet the requirements of inspection of the subject study, even when it is performed for the third time, pursuant to Article 8 (2c) or Article 8 (3e),



- e) failure to meet the requirements of the state doctoral examination, even on the date of re-sitting, pursuant to Article 10 (11),
  - f) failure to meet the requirements of the public defence of the dissertation, even when held for the second time, pursuant to Article 11 (13).
4. When assessing the deadlines referred to in Section 3 (c), the period between the enrollment in the study and the date of commencement of the first period of courses in the student's study is not included in the total duration of study compared to the maximum period of study according to Article 2 (3), provided that the enrollment in the study occurred before that date.
  5. The student who intends to withdraw from their studies shall notify the Dean of this fact in writing via the study department of the faculty. They can do so any time during their studies.
  6. The date of study termination according to Section 2a is the delivery date of the student's written notification of their withdrawal from the study.
  7. The date of study termination according to Section 2b is the day when the respective decision became effective. An effective decision is a decision that has been notified and against which no appeal can be made. The decision shall become effective one day after the deadline for filing the appeal or one day after the student has waived their right to appeal in writing, or on the day the student is notified of the Rector's decision.
  8. The day of study termination according to Section (2c) is the day defined in Section 56 (2) of the Act.

**Article 16**  
**Delivery of written documents,**  
**procedure of appeal**

1. Delivery of written documents to students and applicants is governed by Article 24 of the JEPU Statutes.
2. The student may appeal against the Dean's decision made according to Section 68 (1) of the Act. The procedure related to this appeal, in case the Act does not include any specific provisions, is governed by Act No. 500/2004 Coll., Administrative Procedure Code as amended.

**Article 17**  
**Acceptance of applicants pursuant to Section 49 (3) of the Act**

1. The Dean decides on acceptance of applicants pursuant to Section 49 (3) of the Act in compliance with other conditions of admission (Art. 4 (3)).
2. An applicant, who has completed a part of their studies at another university in the Czech Republic or abroad, in the same or similar programme of study, may be admitted to the programme of study program carried out by the faculty. Within the faculty, the student may be allowed to change the form of study in the same programme of study.
3. The Dean decides on recognition of results in the studies completed by the student prior to admission to study pursuant to Section 1, based on the recommendation of the Subject-area Board.
4. Admission to study under Section 1 shall normally take place as of the date of commencement of the respective semester.

**Article 18**  
**Transitional provisions**

As long as the division into the branches of study is preserved in accordance with Article II (4) of Act No. 137/2016 Coll., the provisions of this Study and Examination Code for programmes of study apply also for the branches of study accordingly.

**Article 19**  
**Final provisions**

1. The Study and Examination Code for studies in doctoral programmes of study of Faculty of Art and Design at JEPU that was approved by the Academic Senate of the JEPU on 28 January 2009, as amended, is hereby cancelled.

2. A draft of this Code was approved in accordance with Section 27 (1b) of the Act by the Academic Senate of Faculty of Art and Design at JEPU on 21 March 2018.
3. This Code was approved in accordance with Section 9 (1b), Article 2 of the Act by the Academic Senate of the JEPU on 25 April 2018.
4. This Code becomes valid and effective upon approval by the Academic Senate of the JEPU.

Doc. Mgr.A. Pavel Mrkus, m.p.  
Dean