



# **FACULTY OF ART AND DESIGN**

## **J. E. PURKYNĚ UNIVERSITY IN ÚSTÍ NAD LABEM**

In the academic year **2025/2026**, Faculty of Art and Design of J. E. Purkyně University in Ústí nad Labem in Czech Republic is opening a

### **Master's Degree Course**

### **FINE ART in English language**

N0213A310002

# **I. ENTRANCE EXAMINATION REQUIREMENTS:**

The FAD examining board will assess the documents you have sent – it is not necessary to participate personally.

**1. Filled-in application form;** *sent in electronic format via e-mail*

**2. Curriculum vitae;** *sent in electronic format via e-mail*

**3. Personal statement / Motivation letter**

*(Please briefly state why you have chosen this programme. Please give any additional information in support of your application, which may include details of your art and career aspirations.); sent in electronic format via e-mail*

**4. Two references from referees,** *including actual contacts; sent in electronic format via e-mail*

**5. Portfolio**

*(At least three art projects which represent your art to the studio profile or work experience, with title, year of creation, and brief description; Every project is represented by 6-7 pictures/video/screenshots/documentation of installation to clarify your project; sent in electronic format **in one PDF file**. If you would like to add video or online content, add a link.)*

**6. Optionally – your own website address; Instagram, Twitter or Facebook accounts**

**7. Documents proving student's completion of Bachelor's or Master's studies**

**a.** *office copy of Bachelor's or Master's Diploma*

**b.** *authorized translation of Bachelor's or Master's Diploma in English*

**c.** *office copy of list of all subjects (courses) the student has completed confirmed by the university (college) where the student completed them (Diploma Supplement)*

**d.** *authorized translation of the above-mentioned list of completed subjects (courses) to English*

**e.** *document proving that the university (college) the applicant has graduated from has accredited study programmes*

***Applicants who will finish their bachelor's studies in the academic year 2024/2025 will submit the following documents:***

**a.** *list of all subjects (courses) the student has completed confirmed by the university (college) where the student completed them*

**b.** *authorized translation of the above-mentioned list of completed subjects (courses) to English*

**c.** *document proving that the university (college) the applicant is going to graduate from has accredited study programmes*

**d.** *notification of the term the applicant will obtain the Bachelor's or Master's Diploma from the university (college)*

## **II. TERM AND FORM OF ELECTRONIC DOCUMENTS DELIVERY**

**All the documents have to be sent via Dropbox or We Transfer (in folder “FINE ART application” on following e-mail: [marketa.diarra@ujep.cz](mailto:marketa.diarra@ujep.cz)) by 28 March 2025.**

Due to the fact that all applicants will send their applications at the same period, FAD asks to be aware of big datas cummulations. The applicants are asked to be so kind and follow the limits of their personal folder size; it should not be bigger than 30 MB in total; in case of videoart or records of performances, links to online presentations are required.

## **III. TERM AND FORM OF PAPERS DELIVERY**

**All documents proving student's completion of Bachelor's or Master's studies have to be sent on following e-mail: [marketa.diarra@ujep.cz](mailto:marketa.diarra@ujep.cz) by 28 March 2025.**

**The submitted documents will be assessed and the applicant will be informed how to proceed.**

## **IV. TERM AND FORM OF THE ENTRANCE EXAMINATION**

The entrance examination will take place on **28 April 2025**.

The entrance examination consists of 10 minutes long structured interview based on questions related mostly to motivation letter and portfolio. It is not expected to participate personally, but via online video-conference. A link to the video-conference will be sent at least 15 days before the entrance examination date. The FAD examining board will also assess the documents you have sent.

## **V. TERM AND FORM OF RESULTS NOTIFICATION**

The Dean of FAD will decide about your entrance pursuant to recommendation of the FAD examining board. You will be notified of the result in writing by 23 May 2025 at the latest. The decision will be as well published on the FAD website by 16 May 2025 at the latest. You can appeal against the decision.

**For further information see: [www.fud.ujep.cz/en](http://www.fud.ujep.cz/en)**

Conditions of the FAD UJEP admission procedure for the academic year 2025/2026 have been approved by the FAD UJEP Academic Senate on 14 May 2024.