

DOCTORAL STUDY PROGRAMME

VISUAL COMMUNICATION P0213D310001

FACULTY OF ART AND DESIGN AT JAN EVANGELISTA PURKYNĚ UNIVERSITY IN ÚSTÍ NAD LABEM

COURSE OF STUDY

FOR STUDENTS ADMITTED FROM THE ACADEMIC YEAR 2025/2026

APPROVED BY THE SUBJECT-AREA BOARD

FACULTY OF ART AND DESIGN OF JAN EVANGELISTA PURKYNĚ UNIVERSITY IN ÚSTÍ NAD LABEM

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1. General information

Curriculum	Visual communication
Degree programme code	P0213D310001
Validity of accreditation	from 27/08/2020 to 15/09/2030
Type of study	doctoral
Form of study	full-time and part-time
Standard Duration of Study	4 years
Maximum Duration of Study	6 years
Language of instruction	Czech and English
Professional and guaranteeing body	Subject-Area Board
Tuition fees	0 CZK/semester
Completion of studies	Final exam consisting of the defence of the dissertation

Doctoral studies are governed by:

- [Study and Examination Regulations for Study in Doctoral Study Programmes of FUD UJEP](#)
- [Dean's Directive No. 1/2024 on Bachelor's, Master's and Dissertation Theses](#)
- [Scholarship Regulations of UJEP](#)

2. Course of study by year

2.1. Enrolment in the study

Enrolment in the study takes place in person at the Faculty of Art and Design UJEP (FUD UJEP) on the dates set [by the academic calendar](#) of the given academic year. Specific instructions for enrolment will be given to the admitted applicants via the STAG information system in which they submitted their application.

2.2. Year 1

After clicking on individual study requirements, more detailed information about their formal fulfilment and the method of submission will be displayed.

Overview of study requirements for Year 1

Timeframe for implementation and submission	Requirements		
October	ISP		
November			
December			
January	Submission of RUV and RIV		
February			
March			
April			
May			
June	Colloquium		
July			
August			
September	Annotation of the lecture	Study Evaluation	

To advance to the next year, you need to complete everything with the exception of:

- failure to pass 1 exam (out of 2 planned exams),
- implementation of foreign internships or other foreign cooperation,
- part of creative activity.

In the event of failure to fulfil any of the requirements, it is necessary [to request](#) the Subject-Area Board to move it to the next year, before the end of the academic year through the Doctoral Studies Secretary (marketa.chalupova@ujep.cz).

2.3. Year 2

After clicking on individual requirements, more detailed information about their formal fulfilment and the method of submission will be displayed.

Overview of study requirements for Year 2

Timeframe for implementation and submission	Requirements				
October			2 Exams	Creative activity	Internship abroad (if not completed in Year 1)
November					
December					
January	Submission of RUV and RIV				
February					
March					
April	Lecture				
May					
June					
July					
August					
September	Annotation of the workshop	Study Evaluation			

To advance to the next year, you need to complete everything with the exception of:

- failure to pass 1 exam (out of 4 exams planned throughout 2 years of study, does not apply to KDT/803 Visual Communication, which must be completed no later than in Year 2),
- implementation of foreign internships or other foreign cooperation,
- part of creative activity, primarily in the area of RIV.

In the event of failure to fulfil any of the obligations, it is necessary [to request](#) the Subject-Area Board to move it to the next year, before the end of the academic year through the Doctoral Studies Secretary (marketa.chalupova@ujep.cz).

2.4. Year 3

After clicking on individual requirements, more detailed information about their formal fulfilment and the method of submission will be displayed.

Overview of study requirements for Year 3

Timeframe for implementation and submission	Requirements				
October			2 Exams	Creative activity	Internship abroad (exceptionally, if it has not yet been carried out)
November					
December					
January	Submission of RUV and RIV				
February	Workshop				
March		Diss. proposals and 2 topics			
April					
May					
June		Presentation of DISP theses			
July					
August					
September		Study Evaluation			

To advance to the next year, the students must complete all study requirements throughout 3 years of study.

2.5. Year 4

After clicking on individual requirements, more detailed information about their formal fulfilment and the method of submission will be displayed.

Overview of study requirements for Year 4

Timeframe for implementation and submission	Requirements
October	
November	Submission of dissertation and outlines
December	
January	Submission of RUV and RIV
February	
March	
April	
May	
June	Defence of dissertation

If students do not complete the study within the standard period of study, they can also submit their dissertation and outlines in Year 5. In such a case, they remain entitled to a second retake of the defence, which would take place in Year 6. Before exceeding the standard period of study, it is necessary to discuss everything with the Doctoral Studies Secretary and with the Study Department of FUD UJEP.

3. Other Study Requirements

3.1. Individual Study Plan (ISP)

Commitment: At the beginning of Year 1, electronically in Word format to the Doctoral Studies Secretary at marketa.chalupova@ujep.cz

In October, after approval by the Subject-Area Board – signed by the students and the supervisors to be delivered personally or by email to the Doctoral Studies Secretary

Template: Download [here](#)

Students and their proposed supervisors prepare an individual study plan (ISP), according to which the study in the doctoral study programme takes place. This plan and the proposed training materials are approved by the Subject-Area Board at the October meeting.

The individual study plan consists of:

1. **Title, keywords and annotation of the dissertation project**
2. **Creative activities according to the focus of the students** (art/design/curatorship) and the topic of their dissertation:
 - a. **RUV (Register of Artistic Outputs):**
 - i. 1 output of category B and higher enrolled in Year 1 of study,
 - ii. 2 outputs of category B and higher in each additional year of study during the standard period,and/or:
 - b. **RIV (Index of Results Information):**
 - i. at least 1 publication output for each year of study (a peer-reviewed professional article in a periodical – Jost, or a chapter in a professional book – C).
3. **Activities related to practice and stays at other workplaces**, participation in conferences, seminars, colloquia and summer schools, where it is necessary to maintain a ratio between theoretical and practical outputs. More theoretically oriented students must not significantly lack practical outputs, and on the other hand, more practically oriented students must not significantly lack theoretical outputs.
4. **Implementation of an internship abroad or any other foreign cooperation.**
5. **Spread 6 subjects over 3 years of study, whereby:**
 - Students choose such subjects that are related to their research project.
 - Compulsory courses are:
 - KDT/803 Visual Communication (must be completed no later than in Year 2)
 - KDT/802 Foreign Language
 - The selection of subjects must follow the structure:
 - 4 general + 2 subject subjects, or
 - 3 general + 3 subject subjects, or
 - 2 general + 4 subject subjects.

General Subjects

KDT/797 Methodology and Theory of Art

guarantor: doc. Mgr. Lenka Sýkorová, Ph.D., lecturer: doc. Mgr. Lenka Sýkorová, Ph.D.

KDT/800 Multimedia Aspects of Contemporary Art

guarantor: doc. Mgr. A. Pavel Mrkus, lecturer: doc. Mgr. A. Pavel Mrkus

KDT/803 Visual Communication – compulsory examination, must be completed no later than in Year 2

Guarantor: prof. Mgr. Michal Koleček, Ph.D., lecturer: prof. Mgr. Michal Koleček, Ph.D.

KDT/810 Applied Philosophy of Art

Guarantor: doc. Mgr. Martin Nitsche Ph.D., lecturer: doc. Mgr. Martin Nitsche Ph.D.

KDT/820 Theory of Visual Arts

guarantor: doc. Mgr. Kateřina Dyrtrtová, Ph.D., lecturer: doc. Mgr. Kateřina Dyrtrtová, Ph.D.

KDT/846 Postproduction, Socialization, Participation, and Education in Contemporary Art

guarantor: doc. Mgr. Kateřina Dyrtrtová, Ph.D., lecturer: doc. Mgr. Kateřina Dyrtrtová, Ph.D.

KDT/852 Current Trends in Contemporary Visual Culture – Visual Arts in the Context of Other Art Genres

guarantor: prof. Mgr. Zdena Kolečková, Ph.D., lecturer: prof. Mgr. Zdena Kolečková, Ph.D.

Vocational Courses

KDT/802 Foreign Language – compulsory examination

Provided by the Language Preparation Centre of the Faculty of Law, UJEP.

KDT/804 Contemporary Central European Graphic Design

Guarantor: doc. ak. mal. Michal Slejška, lecturer: doc. ak. mal. Michal Slejška, doc. Mgr. Anna Vartecká, Ph.D.

KDT/805 Role of Image Information in the Era of Informatics and Globalization

Guarantor: prof. Mgr. Zdena Kolečková, Ph.D., lecturer: prof. Mgr. Zdena Kolečková, Ph.D.

KDT/806 Photography and Contemporary Art

Guarantor: doc. Mgr. Michaela Thelenová, lecturer: doc. Mgr. Michaela Thelenová

KDT/807 New Technologies in Designer Creation

Guarantor: prof. ak. arch. Jan Fišer, lecturer: prof. ak. arch. Jan Fišer

KDT/808 Socializing Aspects of Design

Guarantor: doc. PhDr. Tomáš Pavlíček, Ph.D., lecturer: doc. PhDr. Tomáš Pavlíček, Ph.D.

KDT/809 Traditional Materials and Contemporary Design

Guarantor: prof. ak. mal. Jaroslav Prášil, Ph.D., lecturer: prof. ak. mal. Jaroslav Prášil

KDT/821 Elective Course

KDT/825 Digital Media and Contemporary Art

Guarantor: doc. Mgr. David Kořínek, lecturer: doc. Mgr. David Kořínek

KDT/853 Curatorial Strategies – Presentation, Contextualization and Explication of an Art Work

Guarantor: prof. Mgr. Michal Koleček, Ph.D., lecturer: prof. Mgr. Michal Koleček, Ph.D.

KDT/854 Postmodern Originality and Appropriation Art with Special Focus on the Art of Central European Region

guarantor: M.A. János Szoboszlai, PhD., lecturer: M.A. János Szoboszlai, PhD.

KDT/891 Resilient Design – Concepts of Resilience (Environmental Issues)

Guarantor: doc. MgA. Antonín Tomášek, lecturer: doc. MgA. Antonín Tomášek

This plan and any changes to it during the study are approved by the Subject-Area Board. Changes in the study plan must [be requested](#) from the Subject-Area Board through the Doctoral Studies Secretary (marketa.chalupova@ujep.cz).

3.2. Examination

At the beginning of each academic year, the Doctoral Studies Secretary enters the courses into the STAG system according to the students' approved Individual Study Plans. After the first meeting of the Subject-Area Board in October of the given academic year, it is then the students' responsibility to contact the

lecturers of the individual courses (by email, telephone, or in person) and arrange with them the course and form of the examination.

Submission: By 21 September, the final version of the written examination output, always together with [the examination record](#) signed by the examiners, must be submitted to the Doctoral Studies Secretary either in person or electronically at marketa.chalupova@ujep.cz

The academic standard of the written examination output is assessed by the examiners, who decide whether the students may already submit the written examination output together with the completed examination record to the Doctoral Studies Secretary. The written output must include:

- name, surname and titles of the students and their supervisors,
- course name and code,
- the name, surname and titles of the examiners,
- title, abstract, keywords (minimum of 5 keywords), text with citations, list of used literature according to Harvard style / APA Style / [ČSN ISO 690](#), other resources and online resources,
- number of pages – a minimum 5 and a maximum 15 pages.

3.3. KDT/821 Elective Course

Submission: In May before the academic year in which the Elective Course is to be completed, electronically at marketa.chalupova@ujep.cz

Template: Download [here](#)

If the specialization of students exceeds the offer of FUD UJEP courses, they have the opportunity to complete a suitable course at another university in the Czech Republic or with an expert from practice.

1. Subjects at another university

- Students can choose a subject at any university in the Czech Republic.
- It is recommended that the examiner is an associate professor or professor in the given field.

2. Courses led by experts from practice

- It is also possible to contact an expert outside the academic environment, e.g. from the National Gallery.
- In this case, they must have at least a Ph.D. degree.
- These lecturers have to create their own concept of the subject/exam – add an annotation, a list of literature and everything necessary (just like lecturers from the university).

In both cases, students are obliged to:

- contact the selected examiners and secure their consent;
- then fill in the [necessary data](#) and submit them together with their CV to the Doctoral Studies Secretary for discussion and approval by the Subject-Area Board,
- ensure that the [examiner's report](#) is completed and signed.

The faculty concludes a contract for work with the examiners, or they can issue an invoice. The amount of the reward is set at CZK 7,000 (the examiners deal with their own tax obligations).

3.4. Annual Study Evaluation

Submission: signed by students and supervisors at the end of each academic year (the end of

September) electronically at marketa.chalupova@ujep.cz

Template: Download [here](#)

At the end of the academic year, students always prepare an annual evaluation of their studies, which they submit to their supervisors for assessment and signature and, through the Doctoral Studies Secretary, to the Subject-Area Board for discussion. The annual evaluation of the study includes:

- information on passing the exams and their evaluation, or moving them to another academic year,
- the degree of progress of students' dissertation,
- discussed topics related to the dissertation,
- an overview of the consultations with the supervisors, the recommended amount of the consultations is 6,
- an overview of the publishing and creative activities,
- an overview of the active participation in conferences or workshops,
- an overview of the lectures and other projects related to its focus.

Students take care of an acceptable relationship between both practical and theoretical outputs. If they do not submit written documents for the lecture (in Year 2) and for the workshop (in Year 3) to the Doctoral Studies Secretary, it will not be possible to submit the evaluation. When approving the annual evaluation of studies, supervisors will ask the Doctoral Studies Secretary to make sure whether the students have submitted the compulsory forms.

3.5. Colloquium

Realisation: in June of Year 1, presentation in person (no submission required)

Colloquium is a **10-minute presentation**. It introduces the topic of the students' focus, the results of the study throughout Year 1 and an overview of the studied literature. The students are responsible for the technical execution of their presentation (they will get acquainted with the technology at the place of presentation in time).

Presentation is understood as a semantic stream of suitable visuals, texts and references to professional literature ending with an overview of the studied professional literature according to the citation standards (Harvard style, APA or [ČSN ISO 690](#)).

3.6. Lecture

Submission: **Annotation of the lecture** – by 21 September of Year 1, electronically at marketa.chalupova@ujep.cz

Presentation of the lecture – in person in April of Year 2, no presentation to be submitted

Written output of the lecture – within one week of the lecture implementation, electronically at marketa.chalupova@ujep.cz

Template: Lecture annotation for download [here](#)

Students submit the abstract of the lecture to their supervisors for approval and only then submit it to the Doctoral Studies Secretary. The Doctoral Studies Secretary submits the abstracts of the lectures to the Subject-Area Board for discussion and approval. The annotation of the lecture contains a verbal link to the

topic of the dissertation. After its approval, students **in the summer semester** will give a **separate lecture of 30 minutes** with pictorial documentation on the topic of the chosen specialization, which provides a summary of the state of the field, indicates innovative solutions of students and provides an overview of the literature used. The lecture **is followed by a brief discussion of 15 minutes**. The chosen topic can be introduced in its development, where a chronological point of view or another form of interpretation can be applied. The topic can be compared with the situation in the world, with an analogy in another field. The interpretative framework is anchored within the framework of contemporary trends in art or theories of visual disciplines. The lecture appropriately escalates the more complex problems of the topic that the students have solved or intend to pursue. It may contain a structure: presentation of topics or problems, proposals for their solution, introduction to the authors' approach, search for methods and information to solve, current achievements, insight into other tasks and solutions.

The Doctoral Studies Secretary guarantees the promotion of these lectures.

After completing the lecture, students submit the digital output for archiving. **The lecture**, as a compulsory form necessary to conclude the second year, **will be recognized only after the submission of its written output**.

Information that the written output must contain:

- **title, annotation, keywords** (min. 5),
- **the text** of the lecture with a note-taker,
- scope of work (min. 5 standard pages, max. 15 standard pages),
- at the end of the text, **a list of used literature**, (alphabetically according to the authors' surnames + ISBN, ISSN) **sources or references according to [the citation standards ČSN ISO 690](#)**,

The professional level of the written output **is first evaluated by the supervisors** and only then the students submit the outputs, **but no later than by the end of the following week from the date of completion**.

3.7. Workshop

Submission: **Workshop annotation** – by 21 September of Year 2 electronically at marketa.chalupova@ujep.cz

Workshop implementation – February-April of Year 3 at FUD UJEP

Written output of the workshop – within one week of the workshop implementation, electronically at marketa.chalupova@ujep.cz

Template: Workshop annotation for download [here](#)

In Year 2, the students prepare the title and annotation of a one-day art workshop in cooperation with their supervisors. This document must be submitted in digital form to the Doctoral Studies Secretary no later than by 21 September of Year 2.

The secretary will hand over the documents to the Subject-Area Board, which approves the workshop annotation. The implementation of the workshop is possible only after this approval.

The workshop is thematically related to the dissertation – it is a kind of experimental form for verifying one of the topics of the dissertation. The students will carry out the project, document it, provide it with an interpretive framework, reflection and overview of the processed literature. The annotations of the workshop contain clear statements of the type of Bachelor's or Master's students and the studio for which the workshop is intended.

The interpretative framework will be anchored in the framework of contemporary trends in art or theories of visual disciplines. Reflection means a professional interpretation and analysis of the work that was created within the project. Documentation means a high-quality reflection of the essential moments of the project, their analysis and commentary on the meaning that the given phase brought. High-quality documentation can pass the editorial committee and can be published in print as a publishing activity of students. The inclusion of a project in the publication is determined by its quality and semantic density.

The workshop, its promotion and implementation are fully under the direction of students and supervisors. They are not provided by the Doctoral Studies Secretary.

The written output of the workshop must include:

- **title, annotation, keywords** (min. 5)
- **evaluation of the project, photo documentation** (students should be seen together with other students in at least one of the photos) **and analysis of the results,**
- **scope of work** – min. 5 standard pages, max. 15 standard pages,
- **photographic documentation** of the workshop.

The professional level of the written output is first evaluated by the supervisors, only then the students submit their outputs to the Doctoral Studies Secretary, **but no later than by the end of the following week from the date of graduation. The workshop,** as a compulsory form necessary to conclude in Year 3, **will be recognized only after the submission of its written output.**

3.8. Creative activity and reporting of RUV and/or RIV

Realisation: Throughout the study

Submission: Reporting 2 times a year

- At the end of September as part [of the annual study evaluation](#)
- 10 January in the form for RUV and RIV (the forms have yet to be created)

Requirements for creative activity

Creative activity takes place continuously throughout the study and is closely related to the topic of the dissertation and the professional focus of the students (art/design/curator). Students are obliged to report creative activity in at least one of the following regimes:

1. RUV (Register of Artistic Outputs):

- 1 output of category B and higher enrolled in the 1st year of study,
- 2 outputs of category B and higher in each additional year of study during the standard period, Definition of outputs to RUV [here](#).

and/or:

2. RIV (Index of Results Information):

- at least 1 publication output for each year of study (a peer-reviewed professional article in a periodical – Jost, or a chapter in a professional book – C). Definition of the types of results for RIV [here](#).

3.9. Foreign internship or other form of foreign cooperation

Realisation: in Year 1 or Year 2, no later than in Year 3

Submission: A certified form by a foreign institution, which is submitted electronically at marketa.chalupova@ujep.cz for submission to the Subject-Area Board for discussion and approval

Template: Form to download [here](#)

In agreement with the supervisors, students will complete:

- a one-month internship abroad, or
- participate in an international creative project with results published or presented abroad, or
- with other forms directly participate in international cooperation.

The costs of completing the internship can be compensated to the students through grant activities within the School of Doctoral Studies or SGS. More information about grants [here](#) or from the Doctoral Studies Secretary.

3.10. KDT/897 Presentation of Dissertation Proposals

This requirement consists of three parts:

1. preparation of **an overview of the dissertation in progress**,
2. elaboration of **2 topics** for the presentation of dissertation proposals and
3. realisation of **the Presentation of Dissertation Proposals**.

1. Overview of the dissertation in progress

Submission: Approved and signed by the supervisors by the end of March in Year 3, electronically at marketa.chalupova@ujep.cz

The overview of the dissertation in progress should have a range of about **8 standard pages** and must include:

- a clearly formulated **research question**,
- definition of the **research field**,
- formulation of **basic theses**,
- description of the **methodological framework of the research and the research methods used**,
- **dissertation structure**,
- explanation of the **connection between the theoretical and practical parts of the dissertation**,
- a list of relevant **professional literature**.

At the April meeting of the Subject-Area Board, opponents will be proposed, who will create opponents' opinions on the overviews of students' dissertations. The students will focus on the comments or questions of their opponents in their June presentation.

2. Proposal of 2 topics for the Presentation of Dissertation Proposals

Submission: Approved by the supervisors by the end of March in Year 3, electronically at marketa.chalupova@ujep.cz

Students, in cooperation with their supervisors, will develop **2 topics of the topics for the Presentation of Dissertation Proposals in the range of at least 500 characters/topic**. From these proposals, the Subject-Area Board will select the one that most up-to-date describes the framework topic of the dissertation and

the Individual Study Plans. Therefore, the topics define the issue of the topic of dissertation from several angles, contextually anchor the problem in the given field and acquaint it with its genesis and concept, i.e. not with a description of the problem. They propose a critical solution to the issue. Part of the Presentation of the Dissertation Proposals is a discussion of the context with the topic of the dissertation.

3. Presentation of Dissertation Proposals

Realisation: Beginning of June in Year 3 – the exact date will be determined after the April meeting of the Subject-Area Board
In person in the form of a 15-minute presentation

During their presentation, the students will focus on the selected topic by the Subject-Area Board and prepare for comments from the opponents' opinion, which will be delivered to the students in advance.

During the presentation, students should demonstrate mastery of theories and the acquisition of the required knowledge and knowledge in the areas of study, including the methodological basis of scientific work and creative artistic outputs. This is followed by a discussion on the context of the dissertation topic on the basis of a written report, which contains a critical overview of the state of the addressed issue in the Czech Republic, in the world and the results of the students' work focused on the goal of the dissertation.

After the presentation, the committee does not conduct a committee vote, but provides recommendations on what the students should focus on. If necessary, a suitable consultant can also be proposed.

3.11. Submission of dissertation and theses

Before submitting the dissertation, you need to:

- successful fulfilment of all study requirements according to the Individual Study Plan,
- approval of 2 dissertation reviewers by the Subject-Area Board (or the Artistic Council) at least 6 months before the submission of the dissertation,
- filling in the data on the qualification work in STAG.

Selection and approval of dissertation reviewers

In order to discuss and approve the reviewers, it is necessary to submit the following information to the Subject-Area Board through the Doctoral Studies Secretary:

- **the name and surname** of the two proposed reviewers, their **titles, workplace, e-mail address and mobile phone number**,
- **at least one** of the proposed reviewers **must have the title of doc. (Associate Professor) or prof. (Professor)**,
- if one of the proposed reviewers holds the highest degree of Ph.D., i.e. does not hold the title of doc. (Associate Professor) or prof. (Professor), **it is necessary to attach his/her CV; this is subject to the approval both of the Subject-Area Board and the Artistic Council**,
- reviewers must not be employed by the same employer;
- in the event that any of the opponents refuses to participate, the Doctoral Studies Secretary must be informed immediately.

The following is submitted all together:

1. dissertation,
2. outlines of the dissertation,
3. application for the defence.

1. Dissertation

- Submission:** Year 4 by 15 October to fill in the data in [STAG](#) and submit the dissertation by November 1 - > the defence will be in June of the given academic year
- Year 5 2 possible dates:
by 15 October to fill in the data in [STAG](#) and by 1 November to submit the dissertation - > the defence will be in June of the given academic year
by 1 June, fill in the data in [STAG](#) and submit the dissertation by June 15
-> defence in November/December of the next academic year – **within this term, it is not possible to retake the defence**
- Year 6 by 15 October to fill in the data in [STAG](#) and submit your dissertation by November 1 -> the defence will be in June of the given academic year
In the 6th year, it is not possible to retake the defence
- 3 bound, printed and signed (under your statement) dissertation
 - 1 dissertation in PDF upload to [STAG](#)
 - 1 dissertation in PDF by email to marketa.chalupova@ujep.cz

Filling in the data of the qualification thesis in [STAG](#)

The students log in using their login details (eduID = st-number) + password (xbirth number without a slash, if it has not been changed) and the following are followed:

- My Studies
- Theses
- **Complete data about Dissertation thesis.**

It is necessary that:

- the students will complete everything according to the current state, which was last approved by the Subject-Area Board,
- the bibliography follows the citation standards by Harvard style, APA style or [ČSN ISO 690](#),
- the students ensure compliance with [the Dean's directive](#),
- if the students have not completed the dissertation at the time when they fill in the details, they should enter the number of characters they have so far so that you can submit the form. Once they have completed the dissertation, they should immediately change the number of characters according to the reality,
- students inform the Doctoral Studies Secretary about filling in the data in STAG,
- the secretary checks the data and delivers the double-sheet to the students in electronic form,
- **the students print out the double-sheet and place it at the beginning of their dissertation.**

Creative part of the dissertation

Part of the performance of students at FUD UJEP is a creative project. The project and its implementation are entirely under the direction of the students, who consult its preparation with their supervisors.

The following types of projects are expected:

- solo exhibition,
- curatorial project,

- project in the field of gallery education,
- realisation of a work of art in public space,
- implementation of the design,
- copyrighted work, or
- implementation in the field of design.

The dissertation is thematically linked to it and theoretically sponsors it. In terms of time, it is necessary to carry out the project at the end of the study, ideally at the time of the dissertation review, and to ensure that the reviewers and supervisors have the opportunity to assess the project.

It is recommended to address its balance at the end of Year 2. It is a time-consuming concurrence of the possibilities of gallery (factory) operations, project implementation and the time possibilities of two reviewers and supervisors who have been following the project for a long time. It is for these reasons that it is recommended that the implementation of the project and the defence of the dissertation is carried out in the same year. The implementation of the project cannot be solved during the interruption of studies. At the time of the project, its authors must be students of FUD UJEP.

2. Outlines

Submission: Always together with dissertation

- 1 outline in PDF by email to marketa.chalupova@ujep.cz
- 10 outlines physically in A5 format in the range of 20 pages to the Doctoral Studies Secretary

The outline of the dissertation contains the fundamental ideas, methods, results, and conclusions of the dissertation. It introduces the innovative contribution of this qualification work. It serves as material enabling effective acquaintance with the content of the dissertation for those committee members who were not opponents and have not read the work in its full extent. It concisely acquaints with the content and logic of individual chapters, presents the structure of the work, and above all, the conclusions reached. They are submitted in the form of a brochure in A5 format, with a scope of approximately 20 pages.

The outlines are written in a professional language. The order of its content follows the structure of the dissertation and it must contain:

- a brief **curriculum vitae** with basic personal information,
- The **content of the work**, an insight into individual chapters, and the methods used (professional text),
- the **conclusions of the work** (a professional text that expands on the students' contribution from the previous Report, which summarized the state of the field before the submission of the dissertation)
- **abstracts both in Czech and English**,
- **overview of processed literature**,
- **list of published works** or works accepted for publication and their citations, if applicable; this pertains to publication activity related to the topic of the dissertation,
- **the outlines are part of the application for defence.**

The topic and annotation of the doctoral dissertation, which the students upload to STAG, should match those that were approved at the beginning of the study. If there have been changes to the topic of the doctoral dissertation during the course of the study, the students [request](#) them well in advance from the Subject-Area Board of the Faculty of Art and Design, which will assess these changes

3. Application for the defence of the dissertation

Submission: Always together with the dissertation and outlines to the Doctoral Studies Secretary

Application: Download [here](#)

3.12. Dissertation defence

Submission: In June or December, 5-7 months after submission of the dissertation
15-minute presentation (it is recommended to bring it on an external drive)

The students do not submit this presentation anywhere. They prepare a presentation lasting 15 minutes which they present to a committee during their dissertation defence. This committee has not seen the students' creative project nor is familiar with the students' outputs during their studies. Therefore, the presentation should include an introduction to the committee containing:

- the aim and focus of the doctoral dissertation,
- the main achieved outputs in the text of the doctoral dissertation (level of innovation, research results, etc.),
- the essential characteristics of the creative project of the doctoral dissertation, which only the supervisor and opponents of the doctoral dissertation have seen,
- other significant connections to the study that relate to the topic of the doctoral dissertation and will help the committee gain a broad overview of the students' activities and goals.

Similarly, students need to prepare answers and arguments to the comments of their reviewers, which they receive at least 15 days before the defence. However, these comments are presented only after the committee has been acquainted with the reviewers' opinions.

Updated on: 23/10/2025