

Information on **study stays** in the Erasmus+ programme in the summer semester of the academic year 2026/27

- Study stays last **2 – 12 months**, with the length being determined by the schedule of the foreign school. Students can spend a maximum of 12 months on study stays or practical internships during one type of study (24 months in the case of long Master's programmes). Previous participation in the Erasmus(+) programme is included in this length.
- Students of doctoral study programmes or graduates of these programmes may be sent on **short-term study stays** of 5 to 30 days.
- Study stays can also take place **in a blended form**, which is a combination of the physical part of mobility with the virtual part. However, the entitlement to the grant arises only for the duration of the physical mobility, which must last at least the minimum specified duration.
- Students who care for a family member, are top athletes registered in the University Sports Centre of the Ministry of Education, Youth and Sports, or in other exceptional justified cases worthy of consideration, may be allowed **short-term combined mobility**.
- Students can only undertake a study stay **at partner foreign universities** with which the university has concluded **an inter-institutional agreement** and **corresponds to their field of study – an overview of the** agreements will be provided by the relevant faculty coordinators. Students can be sent as part of international credit mobility and the so-called international mobility. **International mobility** also to foreign universities outside the programme countries, if their faculty has a contract with such an institution.
- Students apply for the selection process via **IS/STAG**. A maximum of 3 applications **can be submitted for each activity**. In order for the application to be complete, the student must answer the mandatory required information and upload the mandatory required documents.
- With the application in IS/STAG, students upload a portfolio in pdf format in English (size up to 15 MB). An application with consent to the processing of personal data and an affidavit, which can be downloaded [here](#) In the affidavit, they state how many months they have already spent abroad on Erasmus(+) stays abroad, confirm that they will be sufficiently insured for the study stay abroad, and that they are familiar with and meet the conditions of the Erasmus+ programme.
- In the Request document, state your motivation for the mobility and the studio where you wish to apply. In the case of multiple applications, please also state the priority. The document must be signed by the student and the head of the studio.

- The minimum length of student mobility, both study stays and practical internships, is 2 months, and students can participate in both types of student mobility from **the 1st year of their studies** at UJEP. Graduates can also be sent for practical internships, and only graduates of doctoral study programs can be sent to study stays, always under the condition that the entire mobility will take place within 1 year of graduating from their studies.
- Study stays abroad can be completed by students who are enrolled in accredited study programmes of UJEP, in any form (full-time and combined) and study cycle (Bc., (N)Mgr., Ph.D.). In the case of short-term doctoral mobility, graduates can also be sent if they were selected for a study stay during their studies. The study agreement for the mobility must also be concluded before the end of the study and the study stay must be carried out within 1 year of graduation, but no later than the end of the project period in which they were sent.
- **The amount of financial support** under the Erasmus+ programme is based on the amounts determined by the Centre for International Cooperation (DZS) according to the financial demands of individual countries, the length of the mobility and the distance between the sending and receiving institutions according to the EC distance calculator [here](#) It is not expected that the financial support will cover all the costs incurred by students in connection with studying abroad. The amount of financial support can be found [here](#) If the distance to the final destination is up to 500 km, it is recommended to travel by environmentally friendly means of transport. In justified cases, when the allocated funds for travel do not cover at least 70% of the actual travel costs, the student contacts the External Relations Office before concluding the participation agreement.
- **Students with fewer opportunities**, i.e. students with physical, mental or health disabilities, economic obstacles, or with children or other dependents, may receive an additional allowance in addition to the scholarship. Students with physical, mental or health disabilities may be reimbursed for additional costs related to their disadvantage in addition to the scholarship, in the amount of the difference between current and actual increased expenses. Students with an economic disability, receiving an orphan's pension, children or other dependents, or with specific dietary requirements may receive an increase in the Erasmus+ scholarship rate. Students who use an environmentally friendly means of transport (train, bus, bicycle, carpooling, walking) may be granted an increased travel allowance upon request (days spent on the journey are not included in the length of stay). More information [here](#)

Information on **internships** in the Erasmus+ program in the winter semester of the academic year 2026/27

- Practical traineeships last **from 2 to 12 months**, with students able to spend a maximum of 12 months on practical traineeships or study stays during one type of study (24 months in the case of long Master's programmes). Previous participation in the Erasmus(+) programme is included in this duration.
- The length of the practical internship stated in the application is binding and therefore cannot be increased later. This is a **full-time job** according to a pre-agreed study agreement.
- Students of doctoral study programmes or graduates of these programmes can be sent on **short-term practical internships** of 5 to 30 days.
- Practical internships can also take place **in a blended form**, which is a combination of the physical part of mobility with the virtual part. However, the entitlement to the grant arises only for the duration of physical mobility, which must last at least a minimum set time.
- Students who care for a family member, are top athletes registered in the University Sports Centre of the Ministry of Education, Youth and Sports, or in other exceptional justified cases worthy of consideration, may be allowed **short-term combined mobility**.
- Practical internships can be carried out **in a country participating in the Erasmus+ programme**, i.e. in an EU Member State, EEA or candidate country (these must not be EU institutions or organisations administering EU programmes, if it is a higher education institution, they must have an Erasmus University Charter and it is recommended to conclude an interinstitutional agreement between the foreign higher education institution and UJEP). Students can be sent as part of international credit mobility and the so-called **international mobility** to foreign institutions outside the programme countries. If it is a higher education institution, it is necessary to conclude an inter-institutional agreement in this case. In this case of mobility, the student will be obliged to arrange the relevant residence and work permits.
- Students apply for the selection procedure via **IS/STAG**. They **upload an** application form with consent to the processing of personal data and an affidavit **with their application form in IS/STAG**, which they can download [here](#). In the affidavit, they state how many months they have already spent abroad on Erasmus(+) stays abroad in the relevant type of study, confirm that they will be sufficiently insured for the internship abroad, and that they are familiar with and meet the conditions of the Erasmus+ program.
- Students will report to the faculty coordinators via the **mentor appointment form** the faculty staff who will supervise the professional side of the practical internships, and who will be informed by the students on an ongoing basis, e.g. once a month, about the progress of the internships.

- Practical internships abroad can be completed by students who are enrolled in accredited study programmes of UJEP, in any form (full-time and combined) and study cycle (Bc., (N)Mgr., Ph.D.). In the case of international credit mobility, the study cycle is specified in the relevant grant agreement.
- Graduates can also be sent to practical internships if they were selected for them during their studies. The study agreement for the mobility must also be concluded before the end of the study and the practical internship must be carried out within 1 year of graduation, but no later than by the end of the project period in which they were sent. However, such a participant, like students sent on study stays, is obliged to arrange insurance for medical expenses, but also liability insurance and accident insurance for the entire length of the internship abroad.
- A practical internship cannot be completed at the same institution where the student/graduate has already completed the internship.
- **Students with fewer opportunities**, i.e. students with physical, mental or health disabilities, economic obstacles, or with children or other dependents, may receive an additional allowance in addition to the scholarship. Students with physical, mental or health disabilities may be reimbursed for additional costs related to their disadvantage in addition to the scholarship, in the amount of the difference between current and actual increased expenses. Students with an economic disability, receiving an orphan's pension, children or other dependents, or with specific dietary requirements may receive an increase in the Erasmus+ scholarship rate. Students who use an environmentally friendly means of transport (train, bus, bicycle, carpooling, walking) may be allocated an increased travel allowance upon request (days spent on the journey are not included in the length of stay). More information [here](#)
- For the entire duration of the practical internship abroad, participants must also **take out medical expenses insurance** valid for the destination country. The European Health Insurance Card only allows the provision of necessary medical care in EU countries, while the scope of free medical care is different in each country. Therefore, we recommend taking out additional travel insurance. In addition, participants must take out **liability and accident insurance for the duration of the practical internship**. If participants are provided with this insurance by their employer, they are not obliged to take out additional insurance, but they are advised to do so (the employer's policy does not cover the time when participants are away from the workplace). In the case of international credit and international mobility, the participant must take out insurance for medical expenses, liability and accident insurance valid for the destination country for the entire duration of the stay abroad. Further information on insurance can be obtained from health insurance companies.
- **After the selection procedure, students who have been selected by the faculty for internships abroad will download the Learning Agreement for Traineeships** – the part before the mobility in Word format, in which they will add the required information in cooperation with the faculty coordinators and negotiate a practical internship in their field with an organization in an Erasmus+ participating country.

- Students selected for practical internships send **their study contracts** to foreign employers themselves. **By 30.11.2026**, they will have to submit them confirmed by the foreign employer and the faculty coordinator together with **the Appointment of a Mentor** in their application for mobility in IS/STAG

Other important information about the Erasmus+ selection procedure in the summer semester of acad. 2026/27:

- **The field of study/practice abroad must correspond to the field of study that the student is studying (in the case of graduate mobility, he or she has completed) at UJEP.**
- **The amount of financial support** under the Erasmus+ programme is based on the amounts set by the Centre for International Cooperation (DZS) according to the financial demands of individual countries, the length of the mobility and the distance between the sending and receiving institutions according to the EC distance calculator [here](#). It is not expected that the financial support will cover all the costs incurred by students in connection with studying abroad. The amount of financial support can be found [here](#). If the distance of the final destination is up to 500 km, it is recommended to travel by environmentally friendly means of transport. In justified cases, when the allocated funds for travel do not cover at least 70% of the actual travel costs, the student contacts the External Relations Office before concluding the participation agreement.
- For students selected for study stays abroad, UJEP organizes two-week **intensive language courses in English, German and Spanish**. The courses are free of charge for selected participants in foreign mobility. Students will be informed by e-mail about the date and method of registration. More information can be found [here](#)
- As part of the preparation of selected students for the different environment in which they will work during their study stays abroad, a UJEP course is organized before their departure abroad **with a focus on strengthening resilience and crisis communication**. Upon their return, a course called Psychological Analysis of Stay Experiences **is available to them if they are interested**. The courses are free of charge for selected participants in foreign mobility. Students will be informed by e-mail about the date and method of registration. In line with the Erasmus+ priority on sustainability, students can also attend the **course How to make mobility abroad more sustainable**, more information [here](#)

Successful completion of the selection procedure and submission of applications does not guarantee participation in the Erasmus+ programme for students. It will depend on the number of applicants, the amount of funds available to UJEP within the given selection procedure, and the admission of students by foreign institutions.

More information on study stays and internships can be found on the Erasmus+ university website [here](#)